

HDFC Securities DP Account Closure Request Form

Application No		Date	DD/MM/YYYY
Closure Initiated by <input type="checkbox"/> BO <input type="checkbox"/> DP <input type="checkbox"/> CDSL			

(To be filled by the BO (in case of BO-initiated closure). Please fill all the details in **Block Letters** in English)

To,

DP Operations team

HDFC SECURITIES LIMITED

I THINK TECHNO CAMPUS, 8TH FLOOR,

BLDG –B, KANJURMARG(E),

MUMBAI – 400 042

CDSL DP ID – 12086700, 12095000

Dear Sir / Madam,

I / We the Sole Holder / Joint Holders / Guardian (in case of Minor) / Clearing Member request you to close my / our account with you from the date of this application. The details of my/our account are given below:

Account Holder's Details (HDFC Securities DP only)

DP ID	1	2	0	9	5	0	0	0	CLIENT ID							
Trading id*	S															
Name of the First / Sole Holder																
Name of the Second Holder																
Name of the Third Holder																
Address for Correspondence																
CITY						STATE						PINCODE				

(* Trading acc linked to Demat account to be closed)

Details of remaining security balances in the account (if any)

Reasons for Closing the Account: _____

Balance remaining in the account (if any) to be :

• partly rematerialised and partly transferred. • Rematerialised • Not applicable • Transferred to another account (Number given below)

DP ID									CLIENT ID							
Balance present in account for (To be filled by DP, if applicable)	<input type="checkbox"/> Ear - marked <input type="checkbox"/> Pledged <input type="checkbox"/> Frozen <input type="checkbox"/> Lockin <input type="checkbox"/> Pending for Dematerialisation <input type="checkbox"/> Pending for Rematerialisation															

I/We declare and confirm that all the transactions in my/our demat account are true/ authentic.

	First/ Sole Applicant	Second Applicant	Third Applicant
NAME OF APPLICANT			
SIGNATURE *			

*If DP or CDSL initiates account closure, Signature(s) of account holder(s) not required.

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Acknowledgement Receipt

Application No		Date	DD/MM/YYYY
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We hereby acknowledge the receipt of the instruction for Closing the following Account subject to verification: -
(HDFC Securities DP only)

[illegible]**Depository Participant Seal and Signature****Instructions to Account Holder(s)**

- a) Submit a duly-filled RRF if the balances are to be Rematerialized.
- b) Submit a duly-filled Delivery Instruction Slip [DIS] (off market instruction slip) if the balances are to be transferred to another Account. This requirement is not applicable in the case of **"SHIFTING OF ACCOUNT"**.

Checklist

- a) Please note that this form is valid for HDFC Securities DP accounts only starting with '12086700' and '12095000'. Please do not use this form for HDFC Bank DP closure request.
- b) DP account number to be mentioned in "CLIENT ID" field on the DP closure form. Please do not mention Trading account number in the client ID field.
- b) Please mention Address as per DP records on the closure form. Pls refer CML copy for Address as per DP records.
- c) Signature is mandatory and all holders should sign the DP closure form. Signature to be done by all holders in the signature column below Name of applicant.